

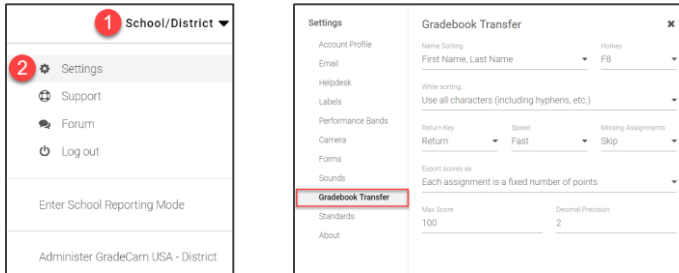


GRADECAM GO! QUICKSTART GUIDE

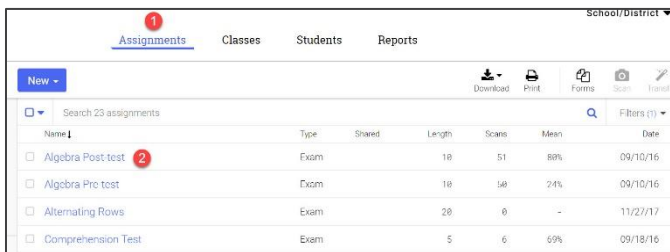
TRANSFER GRADES TO GRADEBOOK

TRANSFER GRADES TO A GRADEBOOK

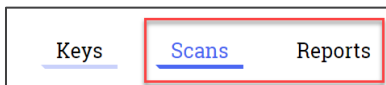
1. Go to your Account Menu” (1) and choose “Settings” (2) to configure the “Gradebook Transfer” options.



2. Select the "Assignments" tab (1) and open the assignment (2) to transfer.



3. Choose the “Scans” or “Reports” tab which must be open to transfer scores.



4. Select the "Transfer" button on the toolbar.



5. Select the class for which you want to transfer data from the "Class" drop-down menu.



- Choose how you want the scores exported. (Note: Enter "Max Score" if scores are being entered as a fixed number of points.)

Assignment: Algebra Post-test
Class: Algebra 1 - Block 1 (1)

Export scores as: **Each assignment is a fixed number of points**

Max Score: 100 Decimal Precision: 2

Order of students	Score to be transferred
McCarthy, Desiree	70
Barrymore, Drew	40
Martin, Emily	60
Turner, Hunter	90
Stanford, Jacob	100

Transfer Settings

To transfer:

- Leave this page open
- Go to your gradebook
- Click in the box for the first score, and then **press F8**

DONE

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DONE

- Open your electronic gradebook and create a new assignment as if you are going to manually input new scores.
- Verify that the order of the names in the gradebook system match the order of names in your GradeCam Go! roster. Then click in the top cell of the newly created assignment as if you are going to type in a score.

Student	ID#
<input type="checkbox"/> Brodie, Jasmun	2016
<input type="checkbox"/> Demb, Star	2023
<input type="checkbox"/> Owens, Phillip	2022
<input type="checkbox"/> Perez, Satiago	2020
<input type="checkbox"/> Rose, Kayla	2017
<input type="checkbox"/> Schneider, Katelyn	2018
<input type="checkbox"/> Townsend, Justice	2021
<input type="checkbox"/> Walters, Vanessa	2019

1	Brodie, Jasmun	
2	Demb, Star	
3	Owens, Phillip	
4	Perez, Satiago	
5	Rose, Kayla	
6	Schneider, Katelyn	
7	Townsend, Justice	
8	Walters, Vanessa	

- Press the GradeCam HotKey (default is F8).
- The student scores will automatically populate into your gradebook.
- Select "Done" to close the transfer window.